

Approved Minutes of Regular Meeting of the Board of Trustees  
Sequoia Union High School District  
Wednesday, June 10, 2015

Call to Order	The regular meeting of the Sequoia Union High School District Board of Trustees was called to order by President Weiner at 4:01 p.m., on Wednesday, June 10, 2015, in the Birch Conference Room at 480 James Avenue, in Redwood City, California.	
Recess to Closed Session	The Board of Trustees recessed to Closed Session at 4:02 p.m. to: <ul style="list-style-type: none"><li>a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Agency Negotiator: James Lianides; terms and conditions: 535 Old County Road, San Carlos</li><li>b. CONSIDERATION OF STUDENT DISCIPLINES/EXPULSIONS</li><li>c. CONFERENCE WITH LABOR NEGOTIATORS, Agency Designated Representative: James Lianides; Employee Organizations: Sequoia District Teachers Association (SDTA), American Federation of State, County and Municipal Employees (AFSCME)</li><li>d. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Subdivision (a) of Section 54956.9 of the California Government Code<ul style="list-style-type: none"><li>• Student v. SUHSD OAH Case No. 2015040423</li></ul></li><li>e. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: One case</li><li>f. APPEAL OF EXPULSION ORDER (4:30 p.m.)</li></ul>	
Opened Public Session 5:41 p.m.	President Weiner opened the Public Session of the regular meeting at 5:41 p.m. in Birch Conference Room at 480 James Avenue, Redwood City, California.	
Roll Call	<b>Present:</b> Carrie Du Bois Laura Martinez Alan Sarver Chris Thomsen Allen Weiner	<b>Absent</b> Amanda Breslauer, Student Trustee
Pledge of Allegiance	Trustee Martinez led the Board of Trustees and audience in the Pledge of Allegiance.	
Invitation to the Audience	President Weiner welcomed the audience and explained that the Consent Calendar consisted of routine or previously discussed items to be considered as a unit and voted upon by roll call vote. He explained the Public Comment section of the agenda was for permitting members of the audience to make presentations about items not on the agenda.	
Approval of the Amended Agenda	President Weiner recommended moving the Public Hearing (12a—12e) and Action (14a—14f) items up on the agenda to be heard after Item 10. Public Comment.  On a motion by President Weiner, seconded by Trustee Thomsen, the Board of Trustees approved the Agenda as amended.	
Report out on Closed Session	President Weiner said the Board took action in Closed Session to unanimously approve, by a vote of five in favor, Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner, with zero against, to expel students numbered 2014-15-36 and 2014-15-37 (names to appear in official minutes) for the remainder of the 2014-2015 school year.	
Approval of Amended Consent Calendar	Removed and voted upon later in the meeting: <ul style="list-style-type: none"><li>8a. Approval of Minutes for May 20 and 27, 2015, Board Meeting</li><li>8e. Adoption of Academic Integrity Policy</li><li>8p. Approval of Agreements with Management and Confidential Employees for 2015-16 and the 2015-16 Management Salary Schedule</li></ul> On a motion by Trustee Sarver, seconded by Trustee Du Bois, the Board of Trustees approved the amended Consent Calendar. Voting “yes,”—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—Student Trustee Breslauer.	

Approval of Personnel Recommendations & Addenda	On a motion on the Consent Calendar, the Board of Trustees approved the Personnel Recommendations and the Addenda as indicated.
Approval of 2015-16 Instructional Calendar, East Palo Alto Academy	On a motion on the Consent Calendar, the Board of Trustees approved the Instructional Calendar for East Palo Alto Academy for the 2015-16 school year.
Approval of Field Trips	On a motion on the Consent Calendar, the Board of Trustees approved the field trip requests for Carlmont High School's Team Ascent to Fort Miley Adventure Challenge Course and Ocean Beach on July 2, 2015; Menlo-Atherton's Dance Team to UC Davis on July 31, 2015; Sequoia High School's Boys' Varsity Basketball Team to Elk Grove on June 12-14, 2015; Boys' Varsity Basketball Team to University of Oregon on June 25-29, 2015, Team Ascent to Felton on July 8, 2015, Team Ascent to CCK Boathouse/Parkside Aquatics Park on July 2, 2015, and Team Ascent to Monterey Bay Aquarium on June 26, 2015.
Authorization to Declare Surplus Property	On a motion on the Consent Calendar, the Board of Trustees declared the listed items as surplus property, obsolete and unsuitable for use, and authorized the Superintendent to dispose of these surplus items in accordance with Education Code provisions.
Adoption of Res. No. 1549, Est. Fund 20—Postemployment. Benefits	On a motion on the Consent Calendar, the Board of Trustees adopted Resolution No. 1549, Authorizing the Establishment of Fund 20—Special Reserve Fund for Postemployment Benefits.
Approval of Bids for Food Services	On a motion on the Consent Calendar, the Board of Trustees approved the bids and authorized the Superintendent to make purchases on a line-item basis from Sysco Food Services and The Danielson Company for food, paper and cleaning supplies totaling approximately \$350,000.
Auth. to Hire Inspectors of Record for Construction Projects	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to hire: Jason Polyzos in the amount of \$6,700 for the Redwood High School modular classroom for Adult School; Jason Polyzos in the amount of \$11,000 for the Sequoia High School modular projects; Dan Butler in the amount of \$16,200 for the Menlo-Atherton relocatable interim housing project, and Michael Henley and Company, LLC, in the total amount of \$96,560 for the Carlmont High School Bleacher (\$1,700) and Modular Classroom projects (\$94,860).
Approval of Amendment for Contract with Alten Constr.	On a motion on the Consent Calendar, the Board of Trustees approved the amendment to the Lease Lease-back agreement with Alten Construction to increase the guaranteed maximum price vandalism allowance from \$200,000 to \$350,000.
Approval of Amendment for Agreement with Pankow Bldrs. for EPAA New Gym Project	On a motion on the Consent Calendar, the Board of Trustees approved amending the agreement in the amount of \$796,697 with Charles Pankow Builders for the new Gymnasium project at East Palo Alto Academy.
Approval of Lease Lease-back Contract for M-A Interim Housing & Fire Line Improvemt.	On a motion on the Consent Calendar, the Board of Trustees approved the Lease Lease-back contract with Cal-Pacific Construction for the Menlo-Atherton interim housing/fire line improvements with a guaranteed maximum price of \$943,870. It is further recommended that staff be authorized to make minor, non-substantive changes to the Lease Lease-back agreements as recommended by County Counsel to address any additional concerns raised regarding the <i>Davis</i> decision and to complete final negotiations with Cal-Pacific.
Approval of Lease Lease-back Contract for Carlmont Increment One Site Work	On a motion on the Consent Calendar, the Board of Trustees approved the Lease Lease-back agreement with Cal Pacific Construction in the amount of \$4,500,000 for the Carlmont High School New Classroom Building (S-Wing) Increment One Project. It is further recommended that staff be authorized to make minor, non-substantive changes to the Lease Lease-back agreements as recommended by County Counsel to address any additional concerns raised regarding the <i>Davis</i> decision and to complete final negotiations with Cal-Pacific.
Approval of Bid for Modular Bldg. at Redwood High School	On a motion on the Consent Calendar, the Board of Trustees approved the bid for Anza Engineering in the amount of \$169,500 for the new modular building at Redwood High School.
Approval of Contract with Quaglia Institute for 2015-16	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Quaglia Institute for Student Aspirations for 2015-16.

Authorization to Hire Geotechnical Engineers	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to hire Cornerstone Earth Group in the amount of: \$70,000 for Carlmont High School new Classroom Building, \$72,000 for East Palo Alto Academy Gymnasium, and \$47,000 for Sequoia High School Increments One and Two work for geotechnical observation and testing.
Authorization to Hire Owner's Representative	On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to hire Ralph Adams as an independent contractor to provide project management services to the District for Measure "A" bond projects in an amount not to exceed \$35,000.
Approval of Amendments to LPA Contract for Architectural Services	On a motion on the Consent Calendar, the Board of Trustees approved amendments to the agreement with LPA Architects in the amount of \$1,325,321 for: designing an expanded guidance office, lab building, and food service restroom building at Menlo-Atherton High School.
Superintendent's Commendation	<p>Superintendent Lianides presented Menlo-Atherton English Teacher Kelly Todd with an award from the California Association of Directors of Activities (CADA) for providing positive leadership and serving as a mentor for others involved in student activities and playing a role in developing a positive school climate.</p> <p>Superintendent Lianides recognized the Partnership for Success program (funded by the M-A Foundation), which received the San Mateo County School Boards Association Kent Award in May 2015. Over 1500 students accessed the support center which includes over 30 community-based programs. Dr. Lianides noted that truancy, suspension, and expulsion rates have decreased and academic achievement has improved through the efforts of the program. M-A Guidance Counselor Miki Cristerna, Bilingual Parent Coordinator Lilly Quinonez, and Principal Simone Rick-Kennel were commended for their work.</p>
Public Comment	None
Correspondence	None
Public Hearing on Res. No. 1550 Opened at 5:52 p.m.	President Weiner opened the Public Hearing at 5:52 p.m. on adoption of Resolution No. 1550, Approving Engineer's Report, Confirming Diagram & Assessment, and Ordering Levy of Assessment for 2015-16 for SUHSD Maintenance Assessment District. No comments were received.
Public Hearing Closed: 5:52	President Weiner closed Public Hearing on Resolution No. 1550 at 5:52 p.m.
Public Hearing on LCAP Opened at 5:52 p.m.	<p>President Weiner opened the Public Hearing at 5:52 p.m. on the Local Control Accountability Plan (LCAP).</p> <p>Sequoia District Teachers Association (SDTA) President Edith Salvatore asked if the focus was just on the funds provided by the state and suggested that staff give consideration to whether it was meaningful enough to put the district's stakeholders through the entire process.</p> <p>President Weiner proposed discussing the question under Agenda Item 13a, Discussion of Local Control Accountability Plan.</p>
Public Hearing Closed at 5:55 p.m.	President Weiner closed the Public Hearing on the LCAP at 5:55 p.m.
Moved Public Hearing on Proposed Budget for 2015-16	President Weiner recommended and on a motion by Trustee Sarver, seconded by Trustee Martinez, the Board of Trustees moved back Item 12c, Public Hearing on Proposed Budget for 2015-16, to be heard follow Agenda Item 11b, Presentation of Parent Education Program for 2014-15.
Public Hearing on AFSCME Agree. Opened at 5:56 p.m.	President Weiner opened the Public Hearing at 5:56 p.m. on the proposed ratification of the agreement with American Federation of State, County and Municipal Employees, AFSCME, Local 829 OT&P, M&O, and Supervisors' units for 2014-16. No Comments were received.
Public Hearing Closed 5:56 p.m.	President Weiner closed the Public Hearing on the AFSCME agreement at 5:56 p.m.
Public Hearing on Adult School Teachers' Agree. Opened at 5:57	President Weiner opened Public Hearing on the agreement with Sequoia Adult School Federation of Teachers (SASFT) at 5:57 p.m. No comments were received.

Public Hearing Closed 5:57 p.m.	President Weiner closed the Public Hearing on the SASFT agreement at 5:57 p.m.
Approval of Ratified Agreement with SDTA	<p>Assistant Superintendent, Human Resources, David Reilly, reported that there were limited reopeners with Sequoia District Teachers' Association (SDTA); the teachers' bargaining unit focused on Class Size, and district management chose Leaves. The most important negotiations were about wages and benefits; which were settled at a 5 percent increase on the salary schedule effective July 1, 2015.</p> <p>SDTA President Edith Salvatore stated because bargaining was completed in the spring, some improvements can be implemented at the beginning of the year. SDTA members ratified approval with agreement by 99.5 percent of its members.</p> <p>Trustee Sarver noted the working relationship established over the years is of great pride to the district. This year's conclusion is a testimonial to the working relationship between the Board, SDTA and Assistant Superintendent David Reilly.</p> <p>On a motion by Trustee Martinez, seconded by Trustee Du Bois, the Board of Trustees approved the SDTA ratified agreement for 2015-2016 between Sequoia Union High School District and the Sequoia District Teachers' Association.</p>
Approval of Ratified Agree. with AFSCME, Local 829 OT&P, M&O, & Supervisors 2015-16	<p>Assistant Superintendent David Reilly reported that key elements Board members are approving include: a 5 percent increase on the salary schedules; the work in 2014-15 included merging into one unit the Office, Technical and Paraprofessionals (OT&amp;P), Maintenance and Operations (M&amp;O) employees, and Supervisors' bargaining units; and creating a "Classified Reclassification Process.</p> <p>On a motion by Trustee Sarver, seconded by Trustee Du Bois, the Board of Trustees approved the AFSCME-ratified agreement for 2014-16 between Sequoia Union High School District and the American Federation of State, County and Municipal Employees (AFSCME) Local 829, OT&amp;P, M&amp;O, and Supervisors' units.</p>
Adoption of Res. No. 1550, SUHSD Maintenance Assessmt. District for 2015-16	<p>On a motion by Trustee Thomsen, seconded by Trustee Martinez, the Board of Trustees adopted Resolution No. 1550, approving the Engineer's Report, confirming diagram and assessment, and Ordering Levy of Assessment for fiscal year 2015-16 for the Sequoia Union High School District Maintenance Assessment District. Voting "yes,"—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting "no"—none, and absent—Student Trustee Breslauer.</p>
Approval of Agreement with Sequoia Adult School Teachers for 2015-16	<p>On a motion by Trustee Du Bois, seconded by Trustee Martinez, the Board of Trustees approved the 5 percent increase to each step of the of the salary schedule for bargaining unit members of the Sequoia Adult School Federation of Teachers for 2015-16.</p>
Approval of Minutes for May 20 (amended) and May 27, 2015, Board Meetings	<p>On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustees, Trustee Martinez abstained, approved the Minutes as amended for May 20, 2015, Board meeting.</p> <p>On a motion by Trustee Sarver, seconded by Trustee Du Bois, the Board of Trustees, President Weiner abstained, approved the Minutes for the May 27, 2015, Board meeting.</p>
Approval of Agreements with Management & Confidential Emp. & 2015-16 Mgmt. Salary Schedule	<p>On a motion by Trustee Thomsen, seconded by Trustee Du Bois, the Board of Trustees approved the changes in compensation for district Management and Confidential employees, and approved the 2015-16 Management Salary Schedule.</p>
Report on Professional Development	<p>Director of Professional Development (PD) and Curriculum, Kristin Stout reported that this year's focus continued to be on research-based classroom pedagogy, Direct Interactive Instruction (DII), the Inclusion Initiative, and Common Core State Standards. New focus areas were teacher leadership, instructional rounds, and planning for a new, collaborative teacher model. Mrs. Stout reported on teachers participating in an Oral and Academic Language "Think Tank," which helps students to have collaborative conversations in all classes. A video was shown of Instructor Lydia Cuffman's ninth-grade World Studies class demonstrating students' speaking and listening high-level skills. The new Peer and Assistance Review (PAR) Coach Liane Strub was introduced. Director Kristin Stout summarized results from the Gates' Study and noted that SUHSD teachers have been helped by the changing nature of professional development and the instructional strategies that are unique to our district. Mrs. Stout said the challenge is how to optimize proximity</p>

to site and limited time to provide PD that is productive and relevant. Common Core cohorts will be implemented next year.

Director Stout reported there were 39 teachers participating in the Teacher Induction Program (TIPS) and 27 teachers are participating in the Peer Assistance and Review (PAR) program. She reviewed plans for teacher leadership and PD being held in June, and on August 14, 2015.

In response to a question posed by Trustee Du Bois, Kristin Stout said we have been strategic in sending teachers to conferences; teachers have participated in the Silicon Valley Math Initiative.

Trustee Sarver said it is clear there are multiple levels of benefits in training staff on strategic values for improving the student experience and this is also an attractant for hiring the best teachers.

President Weiner said he wanted to see evaluations and PD integrated and asked if the coaches in the Common Core cohort had access to teacher evaluations. Assistant Superintendent, Human Resources, David Reilly advised there is a digital evaluation pilot underway whereby key elements can be extracted showing where teachers are struggling in order to provide targeted PD.

Presentation of Parent  
Education Program

Founding Director of The Parent Education Series, Charlene Margot, reviewed the mission and goals of the program. She reported highlights of the programs presented in 2014-15, and noted plans for 2015-16.

Trustee Martinez suggested expanding program marketing to include parents of seventh- and eighth-grade students.

Moved up Item 14a  
Woodside WASC Plan

On a motion by President Weiner, seconded by Trustee Thomsen, the Board of Trustees moved up on the agenda Item 14a, Presentation and Consideration of Approval of the WASC/SPSA Site Plan for Woodside High School.

Approval of WASC/SPSA  
Site Plan for Woodside HS

Woodside High School Principal Diane Burbank introduced Instructional Vice Principal Diane Mazzei and Administrative Vice Principal Alvaro Calderon and advised that the school's academic need is to close the achievement gap by emphasizing literacy skills and building community around the eight conditions.

Principal Burbank reviewed academic progress for grades nine and ten; California High School Exit Exam (CAHSEE) growth; CA English Learner Advisory Council (CELDT) levels; improved University of California "a-g" completion rates, and cohort graduation and dropout rates. She reported Woodside partners with Equal Opportunity School, and there is a 13 percent increase in under-represented student enrolled in an Advanced Placement (AP) course and/or taking the AP test. Mrs. Burbank summarized suspension and expulsion rates; and noted participation is going up in athletics, music, and leadership. She reported on a homework focus group for 11<sup>th</sup> and 12<sup>th</sup> grade students that provides teacher mentors, and supports consistent practices.

In response to a question posed by Trustee Sarver, Diane Burbank said, when compared nationwide, Woodside High School has 8 to 14 percent higher success rate with Quaglia Institute.

In response to a question posed by Trustee Thomsen, Assistant Superintendent Bonnie Hansen said there is a template that sites have used to present their WASC/SPSA site plans, and she will send it to Board members for input. She noted that staff tries to avoid competition between sites.

President Weiner said we need to be mindful of staff time and suggested receiving site reports in the fall and approving the Western Association of Schools and Colleges (WASC) report on the Consent Calendar in the spring.

In response to a question posed by Trustee Du Bois, Superintendent Lianides said data fields and second-semester final grades for ninth graders could be added to the Dashboard. Matthew Zito suggested looking at student sub-groups.

President Weiner suggested that Trustees Du Bois and Thomsen form an ad hoc task force to discuss the process over the summer.

Trustee Martinez said that student voice is important when looking at homework vs. honors classes.

Trustee Emeritus Sally Stewart cautioned that there needs to be an understanding of the relationships of what is going on. Sometimes only a portion of the situation is viewed and the entire solution is not seen.

On a motion by Trustee Du Bois, seconded by Trustee Thomsen, the Board of Trustees approved the WASC/SPSA Report for Woodside High School

Public Hearing on Proposed  
Budget 2015-16 Opened at  
7:55 p.m.

President Weiner opened the Public Hearing at 7:55 p.m. on the Proposed Budget for 2015-16.

Assistant Superintendent, Administrative Services, Enrique Navas, reported that the state requires the Board of Trustees to adopt the district's budget each year by July 1 and he recommends approval of the necessary documentation to adopt the SUHSD Budget for the 2015-16 fiscal year. Mr. Navas said the documents detailed information for the restricted (Lottery, Economic Impact Aid, Routine Restricted Maintenance and Special Education) and unrestricted General Fund. In addition, the district operates other funds which have specific purposes: Charter School Special Revenue (Fund 09), Adult Education (Fund 11), Cafeteria (Fund 13), Deferred Maintenance (Fund 14), Special Reserve Fund for Postemployment Benefits (Fund 20), Building (Fund 21), Capital Facilities (Fund 25), and Special Reserve for Capital Outlay (Fund 40).

Assistant Superintendent Navas reviewed the Budget assumptions for State Funding, Local Property Tax, Redevelopment Agencies, Collective Bargaining, and the Multi-year Projections. The revenue and expenditures for the unrestricted and restricted General Fund were summarized. He advised that there were challenges with the Local Control Funding Formula (LCFF) increasing SUHSD allocated payment to its charter schools, and increases to Cal STRS and CalPERS; he noted property taxes would increase by 8 percent for 2015-16 with "out" years at 5 percent, there is the caveat of a third-party settlement with Genentech, and Collective Bargaining reflects the 5 percent salary increase for all employees. Mr. Navas said staff has 45 days after budget adoption to make any changes at the time the First Interim Financial Report is presented.

In response to questions posed by President Weiner, Mr. Navas said he has presented the major changes however, there are other changes. Trustee Weiner said we have been appreciative of the effort to show the budget format; there is the challenge that falls upon the Board to continue to drive alignment of the Dashboard, Strategic Plan WASC, and salary increases along with aligning the budget.

Superintendent Lianides said the budget reflects a lot of things happening in the district which are on target; the Proposed Budget is an accountant's view of the budget. With the Strategic Budgeting "Bubbles" format the budget is envisioned in a different way, and this format shows what the money is doing. Next year there will be more alignment with the Adopted Budget.

Trustee Sarver noted the size of the "Bubbles" can shift. However, when the accountant's version of the budget shows significant change toward deficit spending, we need to look at increasing revenue or reducing expenses, which is part of long-term fiscal responsibility.

Mr. Navas advised that the numbers will vary between the SUHSD Adopted Budget, the LCAP budget and the Strategic Budgeting "Bubbles."

Public Hearing Closed at 8:21 p.m. President Weiner closed the Public Hearing on the Proposed Budget for 2015-16 at 8:21 p.m.

Discussion of LCAP

Coordinator of English Learners and Special Programs, Isabel Cervantes-Falk, presented a draft of the Local Control Accountability Plan (LCAP) for 2015-16; she noted the plan adhered to the state template, and the district's budget met expenditure requirements. Mrs. Cervantes-Falk reported that the LCAP shows we are spending \$3.5 million in enhanced services for unduplicated students, which is roughly 5.2 percent of SUHSD students. She reviewed the LCAP Goals for 2015-16 and said the plan will be brought back for Board approval on June 24.

In response to a request by Trustee Du Bois, Coordinator Cervantes-Falk advised that the County Office of Education is conducting a Foster Youth needs assessment.

Trustee Thomsen said he liked the LCAP template and suggested the Board discuss utilizing it for Strategic Planning. In response to a question posed by Trustee Thomsen, Mrs. Cervantes-Falk advised that of the 84 teachers hired last year ten percent were “Hispanic, American Indian, and Alaskan.” Assistant Superintendent Bonnie Hansen while we all agree that hiring staff reflecting the makeup of our students is an important priority, the first goal should be that all teachers are Highly Qualified. Trustee Thomsen said it is important that kids in school have role models and suggested it be an aspirational goal.

In response to statements made by President Weiner, Trustee Thomsen, and Assistant Superintendent Reilly, Dr. Lianides said much of the information is based on the Dashboard, and with development of an implementation plan, there will be alignment. The Superintendent recommended approving the LCAP.

Board recessed at 9:13 p.m.

On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustees approved a five-minute recess.

*(President Weiner left the meeting at 9:13 p.m. Going forward, Board Clerk Alan Sarver presided over the meeting.)*

Discussion of BP 4121, Paid Sick Leave Temp./Substitutes

Assistant Superintendent David Reilly reported that revised Board Policy BP 4121, Paid Sick Leave for Temporary or Substitute Personnel, provides minimum requirements for paid sick leave for every 30 hours of work or one hour of sick leave (the employee needs to work a minimum of 30 days within a year for 12 months of employment). He noted there are many challenges with recently enacted Assembly Bill 1522 because it does not account for unique employment situations often found in school districts. Mr. Reilly noted that the districts in San Mateo County placed a limit that temporary/substitute employees can use a total of 24 hours of sick leave in one year, and those hours do not roll over from year to year or accumulate.

Trustee Sarver suggested editing BP 4121 on page 2, at the end of the second line to read as follows: ... sick leave will be paid upon an average of ~~the two~~ “**or more**” rates of pay.

Mr. Reilly noted that staff plans to work out a set of procedures with the district’s substitute teachers.

Discussion of Tentative Board Meeting Dates

SDTA President Edith Salvatore noted that there will be no teaching staff at the Board meeting scheduled for July 22, 2015. Dr. Lianides advised that due to construction timelines, staff cannot wait until August for the Board to approve the Environmental Impact Report for Menlo-Atherton High School.

Trustee Thomsen requested changing the date of the February 24, 2016, Board meeting to February 17; Superintendent Lianides suggested that the Board meets on February 3 and 17, 2016. He will bring the revised Board Meeting Schedule for 2015-16 back for approval on June 24.

Designation of Fund Balances

Enrique Navas reported that Senate Bill 858 and Education Code Section 42127, which goes into effect with the 2015-16 Adopted Budget, requires that if a district’s projected combined Assigned and Unassigned Unappropriated fund balances in Fund 01, the General Fund, and Fund 17, the Special Reserve Fund, are in excess of the minimum reserve level, the district must provide the following:

1. The minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.
3. A statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve level for each fiscal year.

On a motion by Trustee Thomsen, seconded by Trustee Martinez, the Board of Trustees (Trustees Du Bois, Martinez, Sarver, and Thomsen; President Weiner was absent) authorized the designation and commitment of the following fund balances:

Fund 01 – General Fund:

Reserve for Stores\Pre-paid Exp\Petty Cash	\$ 142,500
Reserve for Restricted Programs	\$ 1,289,058
Reserve for Education Protection Account	\$ 1,559,362
Reserve for projected one-time funding (\$601 per ADA)	\$ 4,770,000
Reserve for start-up planning costs for East Menlo Park campus	\$ 500,000
Reserve for short-term initiatives	\$ 400,000
Reserve for unexpected capital outlay	\$ 200,000
Reserve for unexpected enrollment growth	\$ 773,643
<b>TOTAL</b>	<b>\$ 9,634,563</b>

Fund 17 – Special Reserve for Other Than Capital Outlay:

Transfer to Fund 20—Special Reserve Fund for  
Postemployment Benefits: **\$ 4,650,000**

Adoption of Academic Integrity  
Policy

In response to a suggestion made by Trustee Du Bois, Superintendent Lianides advised that under Consequences, on page 3, the words “**School or**” *Community Service*, would be inserted as the second “bullet” point. There were no other suggestions.

On a motion by Trustee Thomsen, seconded by Trustee Martinez, the Board of Trustees (Trustees Du Bois, Martinez, Sarver, and Thomsen; President Weiner was absent) adopted the districtwide Academic Integrity Policy as indicated.

Board of Trustees’/Supt’s.  
Comments & Committee Reports

Superintendent Lianides said the interviews for Assistant Superintendent, Human Resources, will be held tomorrow, and the finalists will be interviewed will be next week.

Trustee Sarver said he attended the Visual Performing Arts Showcase at Ravenswood City Elementary District on June 2, where 40 to 50 students performed. Yesterday the Four Corners group and agreement on the option to proceed with, which the group will be moving forward.

Trustee Martinez said she had a conflict with the October 7 Board meeting, and the Superintendent suggested moving that meeting to September 30.

Trustee Thomsen said he met with Deborah \_\_\_\_ of Menlo Oaks and Matthew Zito, Chief Facilities Officer, and Matthew is going to suggest measures to mitigate the impact of traffic after the Environmental Impact Report is approved.

Matthew Zito reported that he is bringing additional resources in to calm the traffic, and staff is doing other things to be good neighbors.

Board Adjourned at 9:50 p.m.  
to reconvene in Closed Session

The Board adjourned at 9:50 p.m. to reconvene in Closed Session.

Board Adjourned Closed  
Session at 10:30 p.m.

The Board adjourned Closed Session at 10:30 p.m.

Respectfully submitted,

Allen Weiner, President

Alan Sarver, Clerk